

SECTION 1: STUDENT DETAILS

First Name/s:

Student ID:

Date of Birth (DD/MM/YYYY): / /

Passport Details: Country:

Passport No.:

Course Enrolled:

Intake Date:

SECTION 2: CONTACT DETAILS IN AUSTRALIA

Address:

Email Address:

Phone No.:

SECTION 3: CHANGE OF COURSE DETAILS:

Course: I want to change to course:

SECTION 4: REASON FOR CHANGING COURSE:

SECTION 5: STUDENT DECLARATION:

I hereby declare that all the information and documents provided are true and genuine, and I understand that there may be relevant visa issues due to the change of course. I understand there will be no more timetable change in the future.

Documents attached (list all the documents you attach, ie copy of passport):

1.

2.

3.

4.

Student's
Signature:

Date: / /

OFFICE USE ONLY

Received by:

(DIT Officer's
Signature):

Date: / /

Approved by Admission Officer? Yes No

Reason:

Was the student notified of the outcome by letter or e-mail? Yes No

Were the documents filed in the student's personal file? Yes No

Recorded request on the student management database? Yes No

Signature of
student's officer:

Date: / /

Comments:

Disclaimer: This request may affect your student visa. You should contact the Department of Home Affairs to check any visa implications before proceeding.

Note: If you disagree with a decision, you may lodge an appeal under DIT's Complaints and Appeals policy. We aim to finalize investigations within 60 days.