

# GRADUATE DIPLOMA OF MANAGEMENT (LEARNING)

**BSB80120**

CRICOS COURSE CODE: 104579C



## ABOUT THE COURSE

This qualification reflects the role of individuals who apply highly specialised knowledge and skills in the field of organisational learning and capability development. Individuals in these roles generate and evaluate complex ideas. They also initiate, design and execute major learning and development functions within an organisation. Typically, they would have full responsibility and accountability for the personal output and work of others.

This qualification may apply to leaders and managers in an organisation where learning is used to build organisational capability. The job roles that relate to this qualification may also include RTO Manager and RTO Director.

## COURSE DETAILS

Provider Name	DARWIN INSTITUTE OF TRADE
RTO Code	41128
CRICOS Provider Code	03609J
Delivery Location	Level 6, 460 Church Street, Parramatta, NSW 2150, Australia 49-51 Henderson St, North Melbourne, VIC 3051, Australia
Delivery Mode	Face to face (Classroom based)
Duration	52 weeks, including 44 study weeks and 8 weeks of holidays.
Study Load	20 hours per week in the classroom
Estimated Self-Study Hour	5 hours per week (may be more or less depending on learner's pre-existing skills and knowledge)

*This program meets CRICOS full-time study requirement (20 contact hours per week).*

## FEES STRUCTURE

**AUD 250**  
ENROLMENT FEE

**AUD 750**  
MATERIAL FEE

**AUD 10,000**  
TUITION FEE

**Note:** Refunds apply in cases of visa refusal and provider default (including TPS support). Full policy details, including information on visa refusal, are available on our website at [www.dit.edu.au](http://www.dit.edu.au).

## COURSE ENTRY REQUIREMENT

- Have completed a qualification equivalent to Australian Advanced Diploma level (AQF Level 6) or higher.  
OR
- Have four years equivalent full-time relevant workplace experience in the field of organisational learning and capability development.
- Have English scores IELTS 6.0 or equivalent (PTE 50 / TOEFL 60 / Cambridge B2) (test results must be no more than 2 years old) or demonstration of successful completion of at least General English at Advanced Level or English for Academic Purposes Advanced level.
- Have a suitable level of language, literacy and numeracy to complete course requirements with or without additional support that ACTB is able to provide.
- Have successfully completed Australian year 12 or equivalent.
- Are at least at age of 18 on the date of course commencement.
- Must have sound digital literacy and access to working internet and access to working PC or laptop with a configuration suitable to meet study requirements. Please seek your trainer/assessor assistance in this regard.
- International students must maintain a valid visa and meet attendance and academic progress requirements.

**Please Note:** All students commencing this course are required to complete the LLN test prior to enrolment to assist Darwin Institute of Trade (DIT) in identifying any additional support they may need during their studies with DIT. For complete details [www.dit.edu.au](http://www.dit.edu.au).

International students must meet attendance and course progress obligations as a condition of their student visa. DIT monitors compliance, provides intervention support, and is required to report non-compliance to the Department of Home Affairs (PRISMS).

Information on support services and complaints processes is available in the Student Handbook and through the Student Support Office.

**Disclaimer:** DIT does not guarantee migration, employment or visa outcomes.

Students may apply for Credit Transfer as per DIT Credit Transfer Policy.

**Privacy Notice:** Under the VET Data Policy, student information may be disclosed to NCVER and other authorised agencies. A valid USI is mandatory for enrolment and can be created or verified at [www.usi.gov.au](http://www.usi.gov.au)

## ORIENTATION

New student Orientation will be done face to face only. New students will receive an e-mail and call from the Admissions department on the Friday, prior to their date of commencement with all necessary further information and instructions. If you have any questions regarding this process, please contact +61 421 196 622 or [info@dit.edu.au](mailto:info@dit.edu.au). Please email or call the student administration should you require any additional support.

## CLASSES

All classes will be conducted face to face at the student's respective campus of enrollment.

## ASSESSMENT

Assessment tasks will vary for each unit of competency. The Trainer or Assessor will explain the assessment requirements and due dates in class. Late submission fees applies if the assessment is not submitted on or before the due date.

## SUPPORT

All staff at Darwin Institute of Trade (DIT) will continue to work and will continue to provide the students with the support any individual may need. The student will be remained connected with each trainer/assessor through regular class participation to assist them continuing their studies.

## COURSE STRUCTURE

A total of 8 Units (3 Core and 5 electives) must be completed and deemed competent to achieve the qualification BSB80120 Graduate Diploma of Management (Learning). Participants who achieve competency in any unit/s will receive a Statement of Attainment (provided USI is verified) for that unit/s without completing all 8 units in the qualification. Students completing all the required units of competency will attain full qualification.

CODE	TITLE	CORE/ ELECTIVE
BSBHRM613	Contribute to the development of learning and development strategies	Core
BSBLDR811	Lead strategic transformation	Core
TAELED803	Implement Improved Learning practice	Core
BSBLDR812	Develop and cultivate collaborative partnerships and relationships	Elective
BSBINS603	Initiate and lead applied research	Elective
BSBSTR601	Manage innovation and continuous improvement	Elective
BSBCRT611	Apply critical thinking for complex problem solving	Elective
BSBSTR801	Lead innovative thinking and practice	Elective

Unit selection may vary depending on training package updates or student needs.

## PATHWAYS

Once students have successfully completed BSB80120 Graduate Diploma of Management (Learning), they can apply for various positions as leaders and managers in an organisation where learning is used to build organisational capability. Possible job titles relevant to this qualification include:

1

HEAD OF  
SCHOOL/RTO

2

SENIOR TRAINING  
MANAGER

3

RTO COMPLIANCE  
MANAGER

4

RTO GENERAL  
MANAGER

5

STRATEGIC LEARNING  
DEVELOPMENT CONSULTANT





## ASSESSMENT METHODOLOGY

Assessment methods used for this qualification are varied and will provide a range of ways for individuals to demonstrate that they have met the required outcomes. Assessment methods may include:



WRITTEN  
QUESTIONS



PROJECTS



PRESENTATIONS



REPORT  
WRITING



ROLE PLAYS/  
OBSERVATIONS



PRACTICAL  
DEMONSTRATION

At the beginning of each unit, your trainer and assessor will outline the assessment tasks that must be completed.

## FACILITIES AND RESOURCES

Your classes will be conducted in modern classrooms, and you will be able to access Wi-Fi. There are also areas for you to relax, as well as conduct additional study. You will be provided with a Student Guide relevant to each unit in your course. Recommended textbooks are also available onsite for you to use and borrow if you wish. You may also purchase these textbooks if you require.

## GET IN TOUCH



[applynow@dit.edu.au](mailto:applynow@dit.edu.au)



[www.dit.edu.au](http://www.dit.edu.au)



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